



# EXPORT PROMOTION COUNCIL FOR EOUs AND SEZs

(Setup by Ministry of Commerce & Industry, Government of India)

A-101, 10th Floor, Himalaya House, 23, Kasturba Gandhi Marg, New Delhi-110001

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**Alok Chaturvedi**  
Director General

**Circular No. 492**  
**Dated: 10<sup>th</sup> February, 2026**

Dear Members,

## Subject: Renewal of RCMC for the Financial Year 2026-27

This is regarding renewal of RCMC by members for the financial year 2026-27.

2. Members are requested to get their RCMC renewed by 31.3.2026 as per the fee structure in para 10 & 11 below. For convenience, members may also renew their RCMC for a three-years period as well (2026-27, 2027-28 and 2028-29). As mandated by Ministry of Commerce, and as was done during the current financial year, the renewal has to be carried out through DGFT common digital e-RCMC portal.

3. Members who have already renewed their RCMC for the financial year 2026-27 last year itself along with that of Financial Year 2025-26, are not required to renew now.

4. Members may renew the membership on the DGFT portal <https://www.dgft.gov.in/CP/?opt=e-rcmc> by clicking on the above link. Members who are already registered with DGFT portal may use the same user Id and password which is used for IEC for logging into the portal. If members are not already registered with DGFT portal, they have to press register button and get themselves registered.

5. While applying for RCMC, one should keep the copy of relevant documents (APR of Previous FY or Self certified letter for proof of export turnover, Valid LOA/LOP, etc.) ready as you will be required to upload these documents.

6. Please send an email to [membership@epces.in](mailto:membership@epces.in) & [accounts@epces.in](mailto:accounts@epces.in) immediately after making payment so that the payments are reconciled and adjusted for.

### 7. Mode of Payment

- **Payment through the payment gateway vide net banking/credit/debit card, UPI-** While applying for the RCMC on the DGFT portal, members can pay the RCMC fee through the payment gateway while using the Net Banking/Credit Card/Debit Card/ UPI provided in the portal.
- **Payment through NEFT/RTGS/DD/Cheque -** Members must pay RCMC fee in advance and then they may apply for RCMC on the DGFT portal and enter the details of payment made in advance (such as through NEFT/RTGS/DD/Cheque, etc.) and submit the application.

### 8. Government Instructions:

RCMC of EPCES is compulsory for all the EOUs, SEZ units, SEZ Developers and Co-developers as per the below instructions of the Government of India:

- (i) Vide DGFT Trade Notice No 35/2021-22 dated 24.2.2022 making it mandatory for the exporters to file RCMC application through the common digital RCMC portal
- (ii) Ministry of Commerce & Industry (Department of Commerce) Gazette Notification G. S. R. (771-E) dated 5-08-2016 amending rule 2 and rule 22 of SEZ Rules providing that "RCMC means membership certificate issued by the Export Promotion Council for EOUs & SEZs" and that "Units or the developer including co-developer shall obtain a Registration-cum-Membership Certificate for availing exemptions, drawback and concessions".

(iii) DGFT Public Notice 27/2015-2020 dated 26-08-2019 which authorizes EPCES to issue RCMC to Export Oriented Units (EOUs) & Public Notice 45/2015-2020 dated 27-12-2022 which provides that "All products & Services by EOUs & SEZs falling with jurisdiction of EPCES". Government instructions are enforced by SEZ Online and SEZ/Jurisdictional Customs authorities. Members are requested to renew their RCMCs well before 31.3.2025 in order to avoid holding up of their export/import cargo by the Customs authorities.

9. For any difficulty in applying for RCMC on e-RCMC digital portal of DGFT, please contact the following officers:

S. No.	Name	Designation	Contact Number	Email ID
1	Vikrant Sharma	Assistant Director	+91 80107 81257 +91 11 23329766-68	<a href="mailto:membership@epces.in">membership@epces.in</a> <a href="mailto:vikrantsharma@epces.in">vikrantsharma@epces.in</a>
2	Chandan Rawat	Assistant Director	+91 95829 25179 +91 11 23329766-68	<a href="mailto:membership@epces.in">membership@epces.in</a> <a href="mailto:chandanrawat@epces.in">chandanrawat@epces.in</a>

#### 10. Membership Fee Structure – One (1) Year (F.Y. 2026-27)

Export Turnover / Category	EOUs Units (Inclusive of GST @18%)	SEZ Units	SEZ Developer /Co- Developers Renewal	SEZ Developer/Co- Developers – New (Subscription + One Time Admission Fee)
Up to Rs. 5 crore	Rs. 7,080	Rs. 6,000	–	–
Between Rs. 5-25 crore	Rs. 14,750	Rs. 12,500	–	–
Above Rs. 25 crore	Rs. 23,010	Rs. 19,500	–	–
Small Developer/Co-developer (Below 1000 hectares Land)	–	–	Rs. 19,500	Rs. 45,500 (19500+26000)
Big Developer/ Co-developer (Above 1000 hectares Land)	–	–	Rs. 26,000	Rs. 91,000 (26000+65000)

#### 11. Membership Fee Structure – Three (3) Years (F.Y. 2026-27 to 2028-29)

Export Turnover /Category	EOUs Units (Inclusive of GST @18%)	SEZ Units	SEZ Developer/Co- Developers - New (Subscription + One Time Admission Fee)
Up to Rs. 5 crore	Rs. 21,240	Rs. 18,000	–
Between Rs. 5-25 crore	Rs. 44,250	Rs. 37,500	–
Above Rs. 25 crore	Rs. 69,030	Rs. 58,500	–
Small Developer/Co-developer (Below 1000 hectares Land)	–	–	Rs. 84,500 (58500+26000)
Big Developer/Co-developer (Above 1000 hectares Land)	–	–	Rs. 1,43,000 (78000+65000)

Note: The membership fee for EOUs is inclusive of GST @18%. GST is not applicable for SEZ Units and SEZ Developers / Co-Developers.

12. EPCES ICICI Bank account for making payment through NEFT/RTGS/IMPS (for offline payment directly to EPCES Account).

Name of the Beneficiary	Export Promotion Council for EOUs & SEZs
Name of Bank	ICICI Bank
Bank Address	Karol Bagh Branch, 2692, Desh Bandhu Gupta Road, Karol Bagh, New Delhi
Code No. of Bank	6291
Saving Account No.	629101102838
RTGS/NEFT IFSC Code	ICIC0006291
PAN No.	AAATE1565C
GST No.	07AAATE1565C1Z5

Yours Faithfully,

(Alok Chaturvedi)  
Director General